



OFFICE OF THE CITY CLERK
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RELEASE OF RECORDS

To: Any Court of Law, Law Enforcement Agency, Probation Department, United States Selective Service System, employer past or present, friends, or neighbors:

I, _____, have filed an application with the City of Oneonta for a license/permit. By this document I hereby authorize you to release to the City of Oneonta any records in your possession or any information as they may request from you, regarding my license/permit application.

Said information may include, but is not limited to, any documents or records in your possession, whether academic records or arrest and conviction records, (regardless of whether or not such records have been sealed by a Court Order), or any other record or document in your possession, as they may request and any and all records from the Oneonta Police Department, which will include records with seal orders, mental health issues and reports where your applicant was listed as a party therein.

Signed: _____

Address: _____

Date of Birth: _____ Place of Birth: _____

United States Citizen? No _____ Yes _____

Social Security Number: _____ Green Card Number: _____

Neither a prior conviction nor a pending criminal charge is an automatic bar to issuance of a license/permit. Each case is considered on its own merits.

Sworn and subscribed to before me this _____ day of _____, _____

 Notary Public