

TOWN BOARD  
Organizational Meeting  
January 4, 2016

The organizational meeting of the Oneonta Town Board was held on January 4, 2016 with the following members present:

Supervisor: Robert T. Wood  
Councilman: Brett Holleran  
Councilwoman: Patricia Riddell Kent  
Councilwoman: Patricia Jacob

Others present: Denise Richardson, The Daily Star

Supervisor Wood welcomed Brett Holleran as a new Town Board member.

Motion was made by Jacob, seconded by Riddell Kent to appoint Michael Stolzer to the Town Board (term expires 12/31/2016). He fills the vacancy of Andrew Stammel who was elected to the County Board of Representatives.

VOTE – Ayes 3, Abstain 1 (Holleran), Nays 0 Motion Carried

Motion was made by Riddell Kent, seconded by Jacob to make the following appointments:

- |  |                   |
|--|-------------------|
| a. Attorney for the town                           | Robert Panasci    |
| b. Attorney for the Zoning Board of Appeals        | Robert Panasci    |
| c. Clerk for the planning board                    | Sherese Linnen    |
| d. Clerk for the zoning board of appeals           | Laura Sause       |
| e. Chairman of the Planning Board                  | Joe Camarata      |
| f. Member of Planning Board (term exp. 12/31/22)   | Regina McGuinness |
| g. Member of Planning Board (term exp. 12/31/16)   | Thomas Rowe       |
| g. Chairman of the Zoning Board of Appeals         | Douglas Cannistra |
| h. Member of the zoning board (term exp. 12/31/20) | David Prouty      |
| i. Chairman Board of Assessment and Review         | Donna Null        |
| j. Registrar of Vital Statistics                   | Cheryl Shackleton |

VOTE – Ayes 5, Nays 0 Motion Carried

Motion was made by Jacob, seconded by Stolzer to adopt the following resolutions:

- Resolution that the highway superintendent be permitted to spend up to \$1500 monthly without prior town board approval.
- Resolution that the town board meetings be held on the second Wednesday of each month at 7:00pm at the town hall West Oneonta.

- Resolution designating the following banks as official town depositories for town and improvement district funds: Community Bank, Bank of Cooperstown and NBT Bank.
- Resolution, authorizing the following petit cash funds:
 

a. Town Clerk	\$100.00
b. Highway Superintendent	\$ 50.00
c. Court Clerk	\$100.00
d. Sewer & Water Administrator	\$ 50.00
e. Code Office	\$100.00
f. Tax Collector	\$ 50.00
- Resolution setting the mileage reimbursement rate at 54 cents per mile.
- Resolution designating the Daily Star as the official newspaper of the Town of Oneonta.
- Resolution designating the following as official town holidays:  
New Years Day, Martin Luther King Day (observed), federal presidential Holiday in February (observed), Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day Thanksgiving Day and the Friday immediately following Thanksgiving Day and Christmas Day.

The Highway Department shall observe Good Friday in lieu of Martin Luther King’s birthday and individual birthdays of employees in lieu of Veterans Day. Any of the designated holidays/birthdays falling on a Saturday shall be observed on the Friday immediately preceding the Saturday holiday: holidays falling on a Sunday shall be observed on the Monday following the holiday.

- Resolution to authorize Robert T Wood to enter into and execute funds, transfers and/or ACH agreements at Community Bank and Bank of Cooperstown.

VOTE – Ayes 5, Nays 0      Motion Carried

Motion was made by Riddell Kent, seconded by Jacob to adopt the following resolutions:

- Resolution authorizing Supervisor to submit to the Town Clerk a copy of his/her Annual Report to the State Comptroller and directing the Town Clerk to cause a notice to be published within ten (10) days after receipt of said report in the official newspaper of the Town that a copy of such report is on file and available for inspection in the Town Clerk’s office.
- Resolution authorizing the payment of utility bills, Town real property tax bills and postage prior to audit pursuant to Town Law section 118(2).
- Resolution adopting the Work Place Violence policy of the Town of Oneonta.
- Resolution adopting the Investment Policy of the Town of Oneonta.

- Resolution adopting the Procurement Policy of the Town of Oneonta.
- Resolution, adopting wage and salary schedule pursuant to 2016 budget.

VOTE – Ayes 5, Nays 0 Motion Carried

Motion was made by Riddell Kent, seconded by Jacob to adopt the following resolutions:

- Designation of Robert Wood as voting delegate to attend the 2016 Training School and Annual Meeting of the Association of Towns in NYC from February 15 through 18, 2016. Also that Patricia Jacob is authorized to attend as well and be designated as alternate voting representative.
- Resolution to send up to two members of the board to Newly Elected School in Albany.
- Resolution to adopt the current fee schedule for 2016.
- Supervisors’ Appointments and Committee Assignments – Councilwoman Patricia Jacob being appointed as Deputy Supervisor, replacing Councilman David Jones (attached).

VOTE – Ayes 5, Nays 0 Motion Carried

Motion was made by Riddell Kent, seconded by Jacob to enter into an agreement with Susquehanna Animal Shelter (SAS) for the shelter and care of stray dogs picked up by the Town Dog Control Officer, effective January 1, 2016 to December 31, 2016.

VOTE – Ayes 5, Nays 0 Motion Carried

Town of Oneonta Fire District Discussion – Councilwoman Jacob asked Supervisor Wood about the status of the fire contract between the City of Oneonta and the Oneonta Fire District. Supervisor Wood stated that he had been to court on December 24 to observe the proceeding against the commissioners brought by the City. The judge ordered that the contract be continued at the old rate for 45 days and that the city and the commissioners report back to him on their progress by January 15<sup>th</sup>. Supervisor Wood further stated that it appears the city is not negotiating fairly by making a demand for \$1.2 million for the contract when it had been about \$950,000 in the past year. He also reported that according to the city they had not been contacted by the commissioners and it was the frustration that led to the demand for the increase. He stated that he hoped the commissioners and the city would reach an agreement that would protect the residents of the town at a reasonable cost that could be shown to be fair to both parties.

Audit of Books - Motion was made a motion to adjourn (4:30 pm) for Town Board members to conduct annual audit of the town departments’ dockets, ledgers and books, pursuant to Section 62(1) of Town Law.

VOTE – Ayes 5, Nays 0 Motion Carried

Respectfully submitted,

Cheryl L. Shackelton

Town Clerk