



**OFFICE OF THE CITY CLERK**

City Hall, 258 Main Street  
Oneonta, NY 13820-2589

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Fax: 607.433.3420  
Internet Address:  
www.oneonta.ny.us  
E-Mail Address:  
cityinfo@oneonta.ny.us

An application for a **Solicitors for Charitable or Non-Profit Organizations Permit** in accordance with Chapter 204 of the Code of the City of Oneonta, New York.

Non-profit organizations and persons working for such organizations shall be exempt. However, such organizations shall register annually with the City Clerk in the event they plan to engage in vending, peddling or soliciting, and shall indicate the type of activities to be undertaken and the time when they will be performed.

Name of Organization: \_\_\_\_\_

Address of Organization: \_\_\_\_\_

NYS Registration Number: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Executive Director: \_\_\_\_\_

Local Representative: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Opening and closing dates of solicitation: \_\_\_\_\_

Type of Activity: \_\_\_\_\_

Has organization applied previously? \_\_\_\_\_ If yes, date: \_\_\_\_\_

Using the back of this form or a separate sheet of paper list solicitor's names and addresses for this application.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Fee/Form accepted by Clerk's Office Initials: \_\_\_\_\_

Application Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
(City Clerk/Deputy City Clerk)

cc: Oneonta Police Department

**NOTE:** No business shall be conducted under this permit until five (5) business days have elapsed after the receipt of the permit application by the City Clerk's Office.

**Form Revised: October 2010**

**CERTIFICATE OF COMPLIANCE**

The City Clerk of the City of Oneonta, New York, hereby certifies that:

\_\_\_\_\_  
(Name and Address of Organization)

and the bearer of this certification representing said organization is soliciting pursuant to the exempt provisions of Chapter 204, Peddlers, Food Vendors, and Solicitors, Section 204.3 (B) and (D) of the Code of the City of Oneonta, New York. This ordinance regulates the licensing of vendors, peddlers, hawkers and solicitors in the City of Oneonta, New York.

This authorization expires on: \_\_\_\_\_

\_\_\_\_\_  
City Clerk/Deputy City Clerk

The undersigned and bearer certify that the bearer is soliciting on behalf of said exempt organization pursuant to provisions of the Code of the City of Oneonta, New York, Chapter 204, Peddlers, Food Vendors, and Solicitors, and that further identification to bearer's association with said exempt organization shall be presented upon demand to any City of Oneonta resident and/or city Police Officer.

This identification does not endorse the views or materials of the holder.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_      \_\_\_\_\_  
Date of Birth      Social Security Number

\_\_\_\_\_  
Signature of Authorized Solicitor

CITY SEAL

cc: Oneonta Police Department