



Phone: 607.432.6450
 Fax: 607.433.3420
 Internet Address:
 www.oneonta.ny.us
 E-Mail Address:
 cityinfo@oneonta.ny.us

OFFICE OF THE CITY CLERK

City Hall, 258 Main Street
 Oneonta, NY 13820-2589

An application for **Close Out Sale Permit** in accordance with the provisions of Chapter 228 of the Code of the City of Oneonta, New York.

Date of Application: _____

Name of Business: _____

Address of Business: _____

Goods to be sold at: _____
 (Name and location)

Occupancy is by _____ terminating on _____
 (lease/sublease) (date)

Means of publishing sale (i.e., newspaper, radio, television) _____

Proposed Language Content

Using a separate sheet of paper list all applicable merchandise to be offered for sale and the source from which such stock was purchased, or acquired, together with the dates of purchase of each article, if not purchased, the manner of such acquisition.

As _____ (title) of _____ (name of business), and in accordance with the powers invested in me by the stockholders and directors, I hereby certify that the ownership of the items and/or articles to be sold is vested solely in the corporation of _____ and/or the undersigned personally. This statement affirms that inventory has not been brought into this store for the purpose of the close out sale. Additionally, I hereby verify that the inventory listed and submitted is a fair, reasonable, and honest representation of the contents of our store, as of _____ (date), less contents sold in the interim. Last, it is my intention to terminate the sale of merchandise under the name of _____ (name of business) at _____ (address of business) on or before the _____ day of _____, 201__, due to _____ (reason for close out sale).

 Date of Application

 Signature of Applicant

Fee of \$75.00 accepted by Clerk's Office personnel on _____ Initials: _____

Date: _____